



FISHER COMMUNITY FAIR

Commercial Building Exhibitor Contract

The 82nd Annual Fisher Community Fair, will be held July 10-15, 2023. The Fisher Community Fair agrees to provide booth spaces measuring 10' x 10' per space, each equipped with one electrical outlet and for a fee of \$125.00.

The Fisher Community Fair board will be using the Commercial Building space for additional events during the fair. The Fisher Community Fair will not be responsible for the lost or stolen items.

The Fisher Community Fair will provide each vendor 2 season passes and 2 parking passes for the week. These will be distributed at the time of set-up.

Janitor service will be provided in the main aisles only of the Commercial building. Each exhibitor is responsible for keeping their booth clean and free of litter.

Only quality merchandise will be allowed. The Fisher Community Fair and the Commercial Building Superintendent reserves the right to monitor the sale and distribution of distasteful merchandise. We reserve the right to ask that such merchandise be removed from the display and to not invite said exhibitor to return for future events offered by the Fisher Community Fair board.

All contracts and fees must be submitted to the Commercial Building Superintendent no later than June 30th, 2023. All late contracts received after the deadline will be charged \$50.00 per space. No exhibitor will be allowed to rent more than two spaces unless approved by the Commercial Building Superintendent. Each exhibitor must furnish his own equipment, such as tables, chairs, etc. Spaces will be assigned on a first come, first serve basis as contracts and fees are received from exhibitors. Every effort will be made to accommodate those requesting special arrangements. The Commercial Building Superintendent will assign spaces and reserves the right to add spaces and to make final decisions.

Displays may be set up on Saturday, July 8th, from 12:00(noon) to 5pm and Monday, July 10th from 9am to 12(noon). Any other set up times MUST be approved by the Commercial Building Superintendent prior to July 8th.

Building hours for the week of the fair are as follows: **Monday-Friday 4 p.m.-10 p.m. & Saturday 9 a.m.-8 p.m.**

Tear down will be on Saturday from 8 p.m.-10 p.m. All exhibits must be in place for the entire fair. No exhibitors will be allowed to tear down before 8pm on Saturday unless prior arrangements are made with the Commercial Building Superintendent.

No refunds will be given upon cancellation by an exhibitor. No exhibitor is permitted to sublease, rent or give to another company or persons any part of their display space without permission from the Commercial Building Superintendent.

The Fisher Community Fair requests a Certification of Insurance be sent naming the Fisher Community Fair as certificate holder or additional insured.

In an effort to keep each exhibitor's display visible, we are requesting that use and height of any type of backdrop be noted below: Backdrop will be used? Yes No Height of backdrop _____ft.

The exhibitor agrees to all rules and regulations set forth in this agreement and will exhibit the following products, including trade names: _____

This agreement, upon acceptance, shall be binding and in favor of the Fisher Community Fair Association.

Agreed by the Exhibitor: _____ Date: _____

Questions? Contact; Commercial Building Superintendent, Todd Cotter 217-493-8680
Please return contract and payment to: **Fisher Community Fair** PO Box 764 Fisher, IL 61843-0764
Deadline: June 30th, 2023